

**NOTICE**

There is a job vacancy in the **BAY COUNTY HEALTH DEPARTMENT - Maternal Infant Health Program (MIHP).**

**JOB TITLE:                   Public Health Nurse**

**RATE OF PAY:            B.S.N.:   \$18.81/hour - \$23.08/hour (5 year range)**  
**R.N.:     \$18.20/hour - \$22.46/hour (5 year range)**

Full-time position, 40 hours per week, with benefits.

**GENERAL SUMMARY:**

Provides home based public health nursing services to children and their families necessary to implement the Maternal Infant Health Program (MIHP). Assumes duties of the Childhood Lead Program. To be cross-trained in Immunization Clinic and Children’s Special Health Care Services (CSHCS). Supervision received: Works under qualified public health nursing supervision.

**TYPICAL DUTIES:**

- 1. Provides client assessment, plan of care, care coordination, education, referral, and case management to MIHP clients.
- 2. Coordinates care with families, physicians, and MIHP program staff.
- 3. Conducts screening for Maternal Infant Health Program (MIHP) services.
- 4. Contributes to continuity of care by planning and exchanging information with other MIHP disciplines, physicians, hospitals and other appropriate health and social agencies, as necessary.
- 5. Evaluates immunization records.
- 6. Participates in annual influenza clinics.
- 7. Completes weekly stellar download of lead results.
- 8. Provides lead case management for children with elevated blood lead level (EBLL) including home visits for lead education and reminders for follow up testing.
- 9. Participates in community and health department in-service projects and health fairs on immunizations, women and children’s health issues, and lead poisoning prevention.
- 10. In times of a public health emergency, may be required to report for specialized assigned duties inside or outside of Bay County. Perform emergency response roles, as required.
- 11. All other duties as assigned.

The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

**MINIMUM QUALIFICATIONS:**

Licensure: Possession of a current license to practice Professional nursing in Michigan.

Education: A.D.N. or B.S.N. from a school of nursing approved by the N.L.N. of Nursing

Experience: Demonstrated competency in practice of professional nursing. Two years of satisfactory public health nursing experience under qualified supervision desired. Experience in infant/child health and knowledge of infant/child development required. Proficiency in use of technology/software applications required. Applicants may be required to take written and/or other examinations.

Physical: This position requires sitting, being mobile, bending and/or standing for significant periods of time. Additional requirements include the ability to move objects according to the following weight and frequency: generally, 20-50 pounds of force up to one third of the time. Candidate must possess physical dexterity to perform nursing procedures related to job. Candidate must have adequate visual acuity and hearing comprehension to read reports and communicate with clients and other providers. Must have adequate physical dexterity to climb stairs, balance and navigate under unstable environmental conditions. Must possess a valid operator’s license and auto liability insurance. Must be able to perform the essential functions of the job without or with accommodation.

Make application online at [www.baycounty-mi.gov](http://www.baycounty-mi.gov), in person, or in U.S. Mail at the Bay County Personnel Department, 515 Center Avenue, Suite G102, Bay City, Michigan 48708-5121 no later than **4:00 p.m. Thursday, October 11.**

**AN EQUAL OPPORTUNITY EMPLOYER**

"BAY COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY STATUS IN ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN, ITS PROGRAMS AND ACTIVITIES."